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A.9 MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT (MCEA)

A.9.1 General Requirements

A.9.1.1 The Consultant shall undertake the tasks defined and outlined in the 2015 version of Municipal Class Environmental Assessment (MCEA) (October 2000, as amended in 2007, 2011 & 2015). The aforementioned Class EA document, although not bound into this RFP, shall be considered a part of this RFP document. The required tasks are shown in the schematic diagram entitled Exhibit A.2 Municipal Class EA Planning and Design Process, from the MCEA document, and must be completed in the sequence shown in this diagram. Exhibit A.2 can be found on the MCEA website here: <http://www.municipalclassea.ca/manual/page74.html>. The MCEA process is also outlined in the MCEA Companion Guide (2015), available on the MEA website. Additional City expectations and requirements are outlined in the following discussion.

A.9.1.2 It is important that the problem or opportunity to be addressed in the study be defined in consultation with the City of Toronto, the Ministry of the Environment, Conservation and Parks (MECP) and other regulatory bodies, as appropriate. It is necessary to review all previous reports and other pertinent data relating to the problem, concerns and deficiencies with the existing Plant/Facilities. In carrying out the study, the Consultant should refer to all applicable legislation.

A.9.1.3 The Consultant is required to maintain documentation, in accordance with the MCEA requirements.

A.9.1.4 The consultant is responsible for ensuring that the overall EA process is managed effectively within the shortest possible timeframe and within the available budget. The final responsibility for ensuring that all the conditions of the EA process are met lies with the Consultant.

A.9.1.5 All tasks are the responsibility of the Consultant unless specifically identified as the City's responsibility within the main body of the RFP. Follow the steps as identified in the requisite Phases of the MCEA process.

A.9.1.6 The City has identified various Progress and Interim Reports to be submitted to the City for review and approval for quality control purposes during the course of the project. These Progress and Interim Reports consist of one or more Sections of the final document so that the document is essentially written, reviewed and approved, step by step, during the course of the project when key milestones and decision points are reached. Refer to Section 2 Summary of Project Submissions.

A.9.1.7 If authorized by the city, perform an Environmental Impact Study. A provisional allowance is included in Section 5 to cover the services for the study; in case it is identified as a requirement during the EA process.

END OF APPENDIX A.9